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**Minutes of the Annual General Meeting of the National Centre for Australian Children’s Literature Inc. University of Canberra National Centre located in The Hub on 14 October 2024 at 4.30 – 5.30pm.**

**Governance team 2024**

**Chair:** Vacant;
**Deputy Chair and Acting Chair**: Mr. John Faulks

**Secretary:** Ms Lynn Fletcher OAM;

**Treasurer:** Mr Max Brown; (Apology)

**Ex-Officio Board Member**: Director, NCACL Dr Belle Alderman AM;

**Nominated Board Member:** Branch Representative President, The Children’s Book Council of Australia ACT Branch Ms Kirrin Sampson;

**Nominated Board Member** University of Canberra representative; Vacant

**Ordinary Board Member:** Ms Jantiena Batt (Apology) **Ordinary Board Member: Vacant

Members of the Association: Rose Howes, Julie Long OAM, Justine Power, James Knight.**

**1. Welcome by the NCACL Acting Chair**

John Faulks, Acting Chair, opened the Annual General Meeting at 4.35 pm.

John acknowledged the work of Board members and thanked them for the considerable work that they had undertaken on behalf of the Centre.

**2. Apologies**

Mr Max Brown, Dr Margaret Bromley, Jantiena Batt.

**3. Minutes of the Annual General Meeting held on 16 October 2023.**

The Minutes were received without amendment.
Moved: Rose Howes
Seconded: Dr Belle Alderman AM

Carried Unanimously

**4. Secretary’s Report**

The Secretary, Lynn Fletcher spoke to her report which was circulated to attendees. See attachment.

John Faulks acknowledged and commended the exceedingly high level of volunteer contribution hours by 38 volunteers. He also acknowledged the energy and commitment that was displayed during the 50th Birthday celebrations.

That the Secretary’s Report be received:
Moved: Kirrin Sampson
Seconded: Julie Long OAM
Carried Unanimously

**5. Director’s Report**

In accordance with the legal requirements of the ACT Government the Director, Dr Belle Alderman highlighted principal activities undertaken by the National Centre for Australian Children’s Literature Inc. for 1 July 2023 – 30 June 2024, speaking from her circulated report. See attachment.

Belle highlighted the following activities:
50th Birthday celebrations;
Shaun Tan Gallery exhibition;
Launch of Emma Janssen’s title: Behind Secret, Sealed Doors;
Blue Gum Community School, Hacket advocacy and exhibition of their vision of what a permanent home for NCACL would be like;

Student visits and work placements for UC, CSU, ALIA, CBCA, Australian Television Foundation & Foundation for Learning & Literacy activities;
Andy Griffiths significant donation of 171 translations of books in 26 languages and related ephemera;
Monthly blogs
Australia wide clippers enhancing NCACL research files;

590 Unique Author & Illustrator Research files;
Continuous growth and success of the databases -Cultural Diversity, Aboriginal and or Torres Strait Islander, Picture Books for Older Readers and the SWAY Verse Novels resource;
Completion of cataloguing of 688 translations in 37 languages by CAVAL;
Guides to Working Title Press and IBBY Australia Archive on the NCACL’s website;

Significant promotion of NCACL through its website, Facebook and X to almost 11,000 followers;
Displays and bibliographies of resources in high demand are continuously created.

Dr Alderman concluded her report with acknowledging and thanking the dedication of the National Centre’s 38 volunteers

John Faulks thanked Dr Belle Alderman AM for her leadership and the completion of an extraordinary number of projects undertaken throughout the year.

That the Director’s Report be received:

Moved: Lynn Fletcher OAM
Seconded: Julie Long OAM

Carried Unanimously

**6. Annual Financial Statement 1 July 2023 – 30 June 2024**

In Max Brown, Treasurer, absence, Lynn Fletcher presented an unaudited financial statement of advice for the financial year period 01/07/23 – 30/6/24.
**Total NCACL funds $110.579.27**

Max Brown had previously advised that the audited accounts had been finalised on 7 January 2024. He would continue to seek an auditor for 2024 - 2025.

John Faulks and Justine Power had several questions relating to the accounting process and setting out of the Gift and Administration accounts.

[Adherence to the ATO reporting for NFP organisations of January 1 2024 were now required](https://www.ato.gov.au/businesses-and-organisations/not-for-profit-organisations/not-for-profit-newsroom/changes-in-reporting-requirements-for-not-for-profits). NCACL continued to have GST exemption.

**That the Treasurer seek an Auditor who is able to approve the NCACL Accounts and
That the Treasurer’s Interim advice be accepted pending the receipt of the audited report.
Moved: Julie Long OAM**

**Seconded: Lynn Fletcher OAM**

**Carried Unanimously**

**7. Business**

**7.1 Election of Office Bearers**Prior to the election of the Officer Bearers,John Faulks declared all Ordinary Board positions vacant.

Nominations for Office Bearers and Board Members were received for the following positions: **Chair:** Vacant

**Deputy Chair and Acting Chair:** The Honourable Deputy Chief Justice, Family Court of Australia (Retired) John Faulks;

**Secretary:** Ms Lynn Fletcher OAM;

**Treasurer:** Mr Max Brown;

**Ordinary Member: Ms Jantiena Batt;
 Ordinary Member:** Ms Rose Howes

**Ex-Officio Board Member**: Director, NCACL Dr Belle Alderman AM;

**Nominated Board Member:** Branch Representative, The Children’s Book Council of Australia ACT Branch Ms Kirrin Sampson;

**Nominated Board Member** University of Canberra representative; Vacant

John Faulks was currently working on ensuring the recruitment to this position.

There being no other nominations, John Faulks in his role of Returning officer declared that Board members were elected unopposed for 2024 - 2025. All paperwork relating to the Board election was handed to the Honorary Secretary.

The Acting Chair, John Faulks concluded the Annual General Meeting by thanking Board members and volunteers for their contribution to ensuring the National Centre’s significant national and international profile and, he singled out Dr Belle Alderman for her leadership.

**8. Next Annual General Meeting date**The next Annual General Meeting to be held on 13 October 2025, 4.30 – 5.30pm at the University of Canberra. John Faulks declared the meeting closed at 5.35pm.