

**NATIONAL CENTRE FOR AUSTRALIAN CHILDREN'S LITERATURE INC
VOLUNTEERS' CONTRIBUTIONS
1 JULY 2024 – 30 JUNE 2025**

Volunteer	Activity	Hours
Belle Alderman	Prepare Australian Government's Australian Charities & Not-for-profits Commission annual report; provide information for annual UC Risk & Insurance Report; write NCACL's annual report and ongoing Director's Board reports; liaise with NCACL website manager; work with editor of <i>Behind the Imagined</i>, NCACL's online journal to produce annual online journal; hold virtual meetings with publishers, publicists, creators and others; review of NCACL blogs by 2 external bloggers; seek, acquire and acknowledge donations; network and enhance relationships with related organisations including IBBY Australia, Australian Children's Laureate Foundation, May Gibbs Foundation, Story Box Library, Indigenous Literacy Foundation, Australian Children's Television Foundation, Museum of Australian Democracy and the CBCA; create & present NCACL's 3rd PPT for the Foundation for Learning and Literacy; create copy for NCACL promotional ventures; contribute to NCACL'S Cultural Diversity, Aboriginal and or Torres Strait Islander Resource and Picture Books for Older Readers databases plus Verse Novels Resource including research, writing about and moderating resources; negotiate acquisition of artworks, books, realia and authors' papers and manuscripts; create project proposals for NCACL Board; plan & supervise University of Canberra educational programs for Cultural Heritage and Teacher Education staff and students; display and host visits by authors, illustrators and others; manage Cultural Gifts Program; create content for NCACL's social media, X & Facebook and engage with respondents; plan, supervise and write report on student's professional work experience for Masters of Teacher Librarianship at CSU; participate in Tasmanian CBCA Parliamentary Friends Group; support external researchers; write references and letters of support for awards and honours; create research files; work with UC's Cultural Heritage students conserving, displaying and promoting SRA material; work with 2 conservation students to treat SRA material; plan with researcher to create a guide to the May Gibbs archive; attend presentations and meet various children's authors-illustrators at the Book Cow Bookshop in Kingston; work with NCACL formed (mid-2024) external Support Group to promote	1965

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	NCACL's future vision including a f2f meeting with external advisor and WiP group + respond to advisor's report; respond to queries sent to NCACL's website; promote NCACL's funding campaign May-June 2024—research possible recipients, create 'stories' that showcase NCACL for Facebook and respond to queries; weekly meetings with NCACL volunteers; discuss matters with CGGS student's volunteer work for NCACL as part of her Gold Duke of Edinburgh Award; work with Blue Gum Community School staff and 3-5 year olds for their visits and exhibition—their drawings of a 'home' for NCACL then exhibited 21-25 October 2024 at Mura Gadi Gallery; plan, wrap, label and move NCACL's artwork to building 8; introduce new volunteer to NCACL and assign activities; discussion/visit with Alice Chik, in collaboration with ALIA member & Joey Chung, researcher, collaborating on a project to identify Australian picture books in translations for ALIA/TROVE project; Parliamentary Friends group meeting at Parliament House to discuss improving children's literacy levels initiated by TAS CBCA President, Steve Martin	
Celeste A-F	Consulted with NCACL volunteers to devise program for Gold Duke of Edinburgh, visited Centre on two occasions, determined ownership of artwork and linked to creators' commentary, created Blue Gum exhibition and gallery entries for the website, uploaded two blogs relating to the Blue Gum exhibition, worked on Centre newsletter, reported on error on NCACL website and assisted with the implementation of solutions.	13
Sandy Bigna	Edit blog posts for NCACL blog, write introductions to these posts where required, help select images, come up with titles, source bibliographic details where needed	4
Angela Brown	Identify, deliver & record on database titles from Lifeline for NCACL collection	210
Isabel Brown	Assist with financial accounts	10
Max Brown	Artwork project (Bob Graham), labelling & boxing of completed artwork donations, maintain poster collection, issuing receipts, banking of moneys, payment of accounts, maintain financial records, assist in streamlining the Stripe functions on the website, preparation of EOFY statements & other financial information as required	304.5
Brenton Cullen	Source materials for research files	10

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Pat Dickson	Copy catalogue in ALMA, create research files, shelf, prepare clippings for filing, photocopy, update data spreadsheets, create lists for thank you letters, process Lifeline purchases, compile annual report statistics, provide information for insurance valuation of collection, office administration, order supplies, create Hazel Edwards & Patricia Gray finding aids, provide information to interns & students	671
Heike Elvers	Accession books	107
Lynn Fletcher	NCACL Board Secretary, Website Manager, Newsletter Editor, Online and email support for NCACL subscribers, member NCACL Strategic Planning team, Panel member for the Committee for the Order of Australia (Student Awards), member NCACL Blog group, member of the Working Party looking into future development for the National Centre.	531
Belinda Gamlen	Isobelle Carmody papers, book displays, IDAHOBIT activities, tours, cataloguing assistance, general assistance to students, book sales	56
Rose Howes	Copy catalogue in ALMA, solve problem entries in catalogue & amend records, identify duplicates, cancel and delete from holdings, process donations, shelf, receive & check mail, accession, process transfers from UC library, sales documentation & banking, check & catalogue rare books and translations, re-space books on shelves, process Lifeline purchases, donations from general public & publishers, train new volunteers, tour guide, ALMA training, assist with events and special exhibitions, research file tasks, repair fragile books, assist with any other tasks as required, provide information to students, and interns from Charles Sturt, search for books at Vinnies. Attend Board meetings	915
Emma Janssen	Artwork projects (Blue Gum Learning Centre Exhibition, Bob Graham - Incredible Book of Almost Everything), donated books (new, signed and others sourced from charity and vintage shops around the UK), catalogued NCACL's ephemera collection, donated ephemera and artist proofs of picture book prints	66
Margaret Robson Kett	Source clippings, assist with NCACL future planning	160
Julie Long	Annotate books for ATSI database, attend Board meetings, set up & attend CBCA event at NCACL	21

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Ann Martin	Manage the ephemera collection, research Frank Norton artworks, create research files, shelving, filing, assisting with visiting Preschool groups & visitors, organise Nan Chauncey papers; organise, store & create databases for May Gibbs collection & Toss Gascoyne papers, identify gaps & request missing CBCA Book Week promotional material	113
Ashleigh Meikle	Collect press releases & other ephemera such as catalogues, business cards, bookmarks and other items sent by authors & publishers, or found in bookstores. It included collecting these, setting them aside, sorting them & sending the relevant packages to the NCACL via Australia Post on a roughly monthly basis. Went through everything received that was potentially of interest and sent what I could. Downloaded teachers notes and anything of interest from publishers' websites and sent these via email on a regular basis.	55
Anne-marie Miller	Identify & sort items at Lifeline that may be of interest to NCACL collection	40
Ruth Nitschke	Volunteer training, Meetings + minutes prep, create displays, create annotated subject bibliographies, contribute to all NCACL databases and Verse Novels resource, Blue Gum school project & exhibition, prepare for, and assist students, gather information for NCACL journal, assist and work with Intern, framed artwork packing, SRA artwork packing, NCACL campaign mailing lists, & quotes, Floor space review, assist visitors & researchers, Accessioning, research files information, shelving, catering	789
Pam Quick	Source materials for research files, source books	100
Rowan Simpkin	Shelve books, file, tidy research files, curriculum entries in the Aboriginal and or Torres Strait Islander database project, curriculum entries in the Culturally Diverse Database, curriculum entries in the Picture Books for Older Reader Database, support Charles Sturt Uni intern	127
Bloggers	Create blogs for NCACL website (14 people)	56
NCACL Board	7 attended the 1.5 hour meeting on 12 August 2024 6 attended the 1 hour AGM on 14 October 2024 6 attended the 1.5 hour meeting on 18 November 2024 6 attended the 1hour meeting on 2 April 2025 6 attended the 1.5 hour meeting on 10 April 2025	49.5



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	6 attended the 1.5 hour meeting on 12 May 2025	
Total		6373

Note: 38 volunteers donated 6373 hours, equivalent of 910 days or 3.6 full-time staff